



EMPLOYMENT APPLICATION

PERSONAL INFORMATION

Today's Date: _____

Name: _____

Address: _____

Phone: _____ email: _____

Do you have a valid NE Driver's License? Yes No Do you have reliable transportation? Yes No

If hired, can you provide evidence of your legal right to work in the US? Yes No

Have you ever been convicted of a felony? Yes No

Do you have any relatives employed by St. Mary's Cathedral? Yes No

Have you ever previously worked with, or been employed by St. Mary's Cathedral? Yes No

How did you hear about this job? _____ Were you referred by an employee? _____

POSITION/AVAILABILITY

Position Desired: _____ Desired Wage: \$ _____

Days Available: M T W Th F Sa Su Do you prefer: Full-time Part-time

Date you can start work: _____

EDUCATION AND TRAINING

High School: _____ City: _____

Did you graduate? Yes No Graduation Date: _____

College/Trade School: _____ City: _____

From: _____ To: _____ Major/Minor/Coursework: _____

Did you graduate? Yes No Still Attending Graduation Date: _____ Type of Degree: _____

CERTIFICATES, LICENSES & SKILLS

Name of License(s) or Certificate(s): _____ State: _____ Expiration: _____

Do you have any foreign language skills? Yes No If yes, list: _____

St. Mary's Cathedral is an Equal Opportunity Employer

EMPLOYMENT (*Begin with the most recent and work backwards.*)

May we contact: Yes No

Employer: _____ Phone: _____

Address: _____

Job Title: _____ Supervisor: _____

From: _____ To: _____ Hours per week: _____ Salary: _____

Duties: _____

Reason for Leaving: _____

Employer: _____ Phone: _____

Address: _____

Job Title: _____ Supervisor: _____

From: _____ To: _____ Hours per week: _____ Salary: _____

Duties: _____

Reason for Leaving: _____

Employer: _____ Phone: _____

Address: _____

Job Title: _____ Supervisor: _____

From: _____ To: _____ Hours per week: _____ Salary: _____

Duties: _____

Reason for Leaving: _____

Attach Resume if applicable. All blanks must be filled out even if resume is attached.

AGREEMENT OF APPLICANT

I certify that the statements in this application and accompanying materials are true, complete and correct to the best of my knowledge, and understand that misrepresentation or deliberate omission of fact may subject me to disqualification or dismissal. I understand and agree to having a personal criminal background check, educational background check, employment background check and/or reference check conducted upon me with the results being kept in my personnel file. I further understand that if the results of the investigation are not satisfactory, any offer of employment may be withdrawn. I understand proof of citizenship or legal right to work in this country may be required as a condition of my employment.

Applicant Signature: _____ Date: _____